



PROGRAM DEVELOPMENT COMMITTEE
MEETING NOTICE/AGENDA

Posted at www.scdd.ca.gov

DATE: March 5, 2013

TIME: 1:00 – 5:00 PM

LOCATION: State Council on Developmental Disabilities
1507 21st Street, Suite 210
Sacramento, CA 95811
(916) 322-8481

*Pursuant to Government code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact Michael Brett at (916) 322-8481 or email Michael.brett@scdd.ca.gov
Requests must be received by 5:00 pm February 26, 2013.*

AGENDA

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|-----------------------------------|-----------------|
| 1. CALL TO ORDER | J. Lewis |
| 2. ESTABLISHMENT OF QUORUM | J. Lewis |
| 3. WELCOME/INTRODUCTIONS | J. Lewis |

4. PUBLIC COMMENTS

*This item is for members of the public only to provide an opportunity to comments and/or present Information to the Council on matters **not** on the agenda. Each person will be afforded up to three minutes to speak. Written requests, if any, will be considered first. The Council will provide a public comment period, not to exceed a total of seven minutes, for public comment prior to action on each agenda item.*

5. UPDATE ON JAY NOLAN COMMUNITY SERVICES GRANT IMPLEMENTATION

M. Polit

6. REQUEST FOR PROPOSAL SELF-ADVOCACY SUPPORT PROPOSALS

M. Polit

7. PLANNING FOR NEXT MEETING - GRANT CYCLE 36, STATEWIDE AND AREA BOARD GRANTS - UPDATE SCDD GRANT PROCESS

M. Polit

9. ADJOURNMENT

J. Lewis

For additional information regarding this agenda, please contact Michael Brett,
1507 21st Street, Suite 210, Sacramento, CA 95811,
(916) 322-8481

AGENDA ITEM DETAIL SHEET

Agenda Item 6, Self-Advocacy Support

ISSUE: Requests for Proposal for Self-Advocacy Support Services.

SUMMARY: The Council directed the PDC to develop a request for proposal for self-advocacy support services. The contractor(s) would support self-advocates in the Council's Self-Advocate Advisory Committee (SAAC), the Employment First Committee (EFC), and the Statewide Self-Advocacy Network (SSAN).

COUNCIL STRATEGIC PLAN GOALS/OBJECTIVES: Goal #1, Objective 1a) The Council will promote the stability and expansion of a statewide self-advocacy network through financial and in-kind support, which includes ensuring that local delegates are able to participate effectively in statewide meetings and events. Goal #1, Objective 1b) The Council will strengthen existing self-advocacy groups and promote establishment of new groups at the local level. Goal #8, Objective 8a) The State Council's Employment First Committee will continue to identify strategies and monitor progress towards implementation of the employment first policy.

PRIOR COUNCIL ACTIVITY: Beginning in 1983 with the Council Committee on Consumer Involvement, the Council has been a leader in promoting self-advocacy through grants and direct self-advocacy support. In 1994, the Council adopted a policy on facilitation and support of self-advocates who were members of the Council. Also in the 1990s, the Lanterman Act was revised to require self-advocate membership in the Council. The Council supported the growth of the People First organizations in the state. Before merging with the Council, and after, Area Boards have a long history of participating in supporting the growth of self-advocacy in California. Nearly ten years ago, the Council issued a large annual grant to People First of California to support them as a state wide self-advocacy organization. Two years ago the Council changed strategy to establish the Statewide Self-Advocacy Network (SSAN) at which time The Council contracted with Board Resource Center (BRC) to provide SSAN support in planning, leadership development, facilitation, media, and logistics, as well as support to self-advocates on the EFC and SAAC.

BACKGROUND: With support from the Council and BRC, the self-advocates on SSAN have created a vibrant and ambitious network with broad representation. SSAN consists of representatives from each Area Board, the Council, People First of California, the Department of

Developmental Services Consumer Advisory Committee, the UCEDDs, Disability Rights California, and the California Foundation for Independent Living Centers. Due to irregularities in the grant making process, the self-advocacy support contract with BRC was terminated as of January 4, 2013. The Council committed Council staff to continue basic support for the SSAN, SAAC, and EFC self-advocates until a grant can be awarded for the full range of self-advocacy support activities.

ANALYSIS/DISCUSSION: On November 15, 2012, after being advised that the BRC contract was being terminated, the SSAN members spent a full day giving input on the supports needs of the SSAN (See attachment "Top 10 List"). Following this meeting, Council staff also met with the Chair and Vice Chair of the SSAN on December 20, 2012 and January 3, 2013. Council staff additionally met with SAAC members on January 15, 2013 and with the EFC self-advocates on February 4 and 5, 2013 to get their input on supports needed for planning, leadership development, facilitation, media, and logistics. These meeting lead to an "RFP Matrix" (attached), listing various areas of interest. Staff will meet with the SSAN representatives again at their statewide meeting on March 1 to present draft RFPs. Staff will then take their input and make changes as necessary before submitting the final draft to the Program Development Committee on March 5.

RECOMMENDATION(S): Due to the time needed for consulting with the self-advocacy leaders, and the lengthy grant process, a new contract cannot be awarded until near the time for a new grant cycle. Therefore staff recommends issuing RFPs for Grant Cycle 36, which begins on October 1, 2013. Staff recommends issuing two RFPs, so that one organization would not have to manage all the support functions. There will be one RFP for facilitation support. Another RFP would cover all other self-advocacy support services, such as planning, agenda development, leadership development, plain language materials, certain meeting logistics, and technology and communications support.

ATTACHMENT(S): SSAN Top 10 List, Self-Advocacy RFP Matrix

PREPARED: Mark Polit and Mary Agnes Nolan, February 22, 2013



TOP 10 List

SSAN input from DAY 2 at their

November 15, 2012 meeting

A full report of all comments made will be given to SCDD.

SSAN plans on meeting again in February 2013

1. SSAN is **IMPORTANT** and should continue! SSAN wants to be involved in the SCDD RFP process to give input.
2. SSAN Leaders & membership want to direct their meetings, agendas, topics, goals and schedule!
3. SSAN wants to pay special attention to hotel location, transportation, food cost and facilitation for all meetings!
4. SSAN would like to have meetings in the North, Central and South parts of the state!
5. SSAN wants to get a representative from a Development Center.
6. SSAN members want to be looked as leaders not just as leaders to be trained!
7. SSAN wants Area Boards included in the technical support such with facilitations, recruiting and information exchange.
8. SSAN wants Leadership Goals not PERSONAL goals.
9. SSAN wants to value everyone's time and also wants to know what the budget is to operate to make sure money is not wasted.
10. SSAN values the technology used and wants to continue and expand its use, along with plain language for all meetings and the website

SELF-ADVOCACY RFP MATRIX

Self-Advocacy Support	Media and Communications to Public	Leadership
Personal Facilitation when requested <ul style="list-style-type: none"> • SAAC • SCDD • SSAN • EFC • Pursuant to SCDD Facilitation Guidelines 	Video	Strategic planning <ul style="list-style-type: none"> • Organizational focus (goals and objectives) • Action plans (who does what by when) • Agenda planning
Plain Language Translation (in PPT as necessary): <ul style="list-style-type: none"> • Selected SCDD and EFC materials • Selected public documents • Committee statements • Agendas • Committee work plans • Update flash drives (SSAN) 	Print communications <ul style="list-style-type: none"> • Position statements • Press releases • Announcements • Resources materials • Newsletter 	Leadership coaching <ul style="list-style-type: none"> • Roles and responsibilities of committee leadership • Personal leadership plans • Community organizing
Meeting Logistics (SSAN)	Web content	
Define scope of responsibilities Employment First Committee follow-up meetings (4 per year) <ul style="list-style-type: none"> • What happened at EFC • What are the to do items for EFC self-advocates • Peer support of participation in EFC • Special project support (up to 40 hours per year) 		
Training of Facilitators		
Communications Technology Support (Adobe Connect, etc)		
Technical Support and Trainings to Area Boards as requested		